

The Manager,  
State Bank of India,  
Shimla East Secretariat (HP)

Letter No  
Dated:...../...../2018

**Subject : Regarding opening of Sub Account under  
State Government e-Marketplace (GEM) Pool Account (SGPA)**

Sir,

This is in reference to letter received from director industry department letter no. Ind/SP/Misc/F/6-10/04/80-Vo-I V dated 06-03-2018.

In this context it has been stated that this office has been registered under GeM as a buyer /PAO/ and a sub account for Gem has to be open in your branch, information regarding account is as under:

**(Please write in capital Letter only)**

<b>Name of Department</b>	<b>Name and address of office</b>	<b>Name of the authorized person to operate account</b>	<b>Designation of authorized person to operate account</b>	<b>DDO Code No.</b>	<b>TAN No. of DDO</b>	<b>Contact Mobile and Phone No.</b>	<b>Official Email id of the office registered with Gem</b>

**Specimen Signature of DDO**

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So you are requested to open the Sub Account for this office.

Yours Faithfully

(Signature with Seal)

Name of HOD/DDO.....

Designation .....

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Please send mail to [sbi.50204@sbi.co.in](mailto:sbi.50204@sbi.co.in)

**DS Negi** Chief Manager (Mob: 9816051117)

Branch : **SBI SHIMLA EAST (BRANCH CODE: 50204)**

Please keep Director of industries [tenders-ind-hp@nic.in](mailto:tenders-ind-hp@nic.in) in CC.