

Procedures Checklist for Boiler Registration and Renewal

1. Procedure for Erection of new Boiler

- a. The owner of boiler shall apply online for the permission for erection of new boiler indicating the Inspecting Authority as defined in Section 2(ccd) of the Boilers Act, 1923 and recognised as such by the Central Boiler Board under Indian Boilers Regulations, 1950 which will inspect the boiler during erection.
- b. The Chief Inspector of Boilers if he himself has not supervised erection, on receipt of inspection certificate on "Form IIC" shall issue Provisional Order in Form-V (Regulation 381-e) as provided under Section 9 of the Act within 48 hours online.
- c. Registry No. to the Boiler shall be issued by the Chief Inspector of Boilers within 30 days as provided under Regulation 386(d) which shall be communicated online to the owner of the boiler for engraving the same on the shell of boiler within 30 days.
- d. The erection shall be done as per provisions under the Boilers Act and the Indian Boilers Regulations, 1950 as amended from time to time and Inspecting Authority shall complete the inspection within 2 days and issue and upload the scanned copy of the certificate on "Form IIC" under regulation 4(c)(1) to the Chief Inspector of Boilers online.
- e. Steam test of the boiler shall be conducted by the Chief Inspector of Boilers within 30 days as provided under Regulation 380(a) of the Boiler Regulations, 1950.
- f. The procedure for grant of permission to carry out repairs/alterations in boilers shall be same as prescribed for erection of new boiler and the same will be issued by the Chief Inspector of Boilers within 2 days under Regulation 392(iv)(b) after receipt of complete case as per provisions of the Boiler Regulations, 1950.

2. Checklist of Documents for Erection of Boiler

- a. A scanned copy of the certificate of approved Boiler repairer engaged for boiler erection.
- b. A scanned copy of Steamline drawings in isometric view indicating type of welding to be done and bill of material in triplicate duly signed by the owner of boiler and the Design Engineer who designed the steamline.
- c. A scanned copy of receipt of registration fee of boiler as prescribed in the regulations.
- d. A scanned copy of the IBR approved welder who will be engaged for welding work.
- e. A scanned copy/digitally signed Boiler Folder (Form-II) as supplied by the Boiler Manufacturer and duly approved by the Inspecting Authority of the Concerned State consisting of followings:-
 - i. Form-II(1) {Regulation-4(c)(i)},.

- ii. Form-III constructor's Certificate of Manufacture and Test for Boiler and Boiler components {Regulation-4(c)(ii)., },
- iii. Form-III-C Certificates of manufacture and test of Boiler Mountings and Fittings Regulation-4(g),
- iv. Form-IV-A Certificates of manufacture and results of test in lieu of original test certificates {Regulation-4(c)(iv)}.
- v. Scanned copies of drawings for boiler and boiler parts, mountings/accessories.
- vi. Test certificates of pipes and fittings.
- f. A scanned copy of the order appointing Inspecting Authority for the erection work.
- g. Certificates and drawings as prescribed in regulation 4(c),

Note:- A copy of Boiler Folder (Form-II) as supplied by the Boiler Manufacturer and duly approved by the Inspecting Authority of the Concerned State shall also be sent in hard copy to the Chief Inspector of Boilers, Himachal Pradesh, Udyog Bhavan, Shimla-1. This will however, not be required if the certificates have been issued by the manufacturer in digital form.

3. Procedure for Renewal of Registration of Boiler

- a. The owner of boiler shall apply online for the renewal of certificate for use of boiler at least one month before the date of expiry of certificate along with fee for renewal of certificate and indicating the date on which the boiler will be offered for inspection and the agency which has been engaged for the inspect of boiler.
- b. Inspection entries shall be made in the Memorandum of Inspection Book (MIB) as prescribed under Regulation 386 by the Boiler Engineer as registered by Chief Inspector of Boilers /Competent Person working independently or in employment with the Central Boilers Board recognised Inspecting Authority/ Chief Inspector of Boilers as the case may be. The Certificate for use of Boiler in Form-VI as provided under Regulation 389 shall be issued and uploaded online by boiler engineer/ competent person working independently or through Inspecting Authority/ Chief Inspector of Boiler as the case may be within 48 hours.
- c. The Chief Inspector of Boilers may authorise General Manager, District Industries Centres to check the validity of the certificate for use of boilers operating under his jurisdiction and report any violation through online portal for further action as per the provisions of the Act.
- d. The fee to be charged by the Boiler Engineer/Competent person shall be as prescribed by the State Government by notification in Official Gazette under Section 29 (1)(f) of the Boilers Act, 1923.